



## UTTARAKHAND STATE-WIDE TECHNICAL TRAINING COURSES

### DAY - ONE GOOD MANUFACTURING PRACTICES

**Active Learning Duration: 450 Minutes**

### COURSE OUTLINE

Session	Time	Particulars	Duration
	9:00 – 9:15	Registration	15
I	9:15 – 9:30	Course Overview	15
II	09:30 – 10:15	Quality Philosophy: QA, GMP, QC	45
III	10:15 - 11:00	Building & Premises	45
	11:00 – 11:15	Tea Break	15
IV	11:15 – 12:15	Air Handling System (HVAC)	60
V	12:15 – 13:15	Simple Documentation System	60
	13:15 - 14:00	Lunch Break	45
VI	14:00 – 14:45	Personnel & Training	45
VII	14:45 – 15:30	Material Management	45
	15:30 – 15:45	Tea Break	15
VIII	15:45 – 16:30	Hygiene & Sanitation	45
IX	16:30 – 17:30	Validation & Qualification	60
X	17:30 – 18:00	Question & Answers	30

**CENTRE FOR ACTIVE LEARNING, GUIDANCE & SOLUTIONS**

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## UTTARAKHAND STATE-WIDE TECHNICAL TRAINING COURSES

### DAY - TWO QUALITY ASSURANCE CONCEPT

**Active Learning Duration: 450 Minutes**

### COURSE OUTLINE

Session	Time	Particulars	Duration
	9:00 – 9:15	Registration	15
I	9:15 – 9:30	Course Overview	15
II	09:30 – 10:15	Quality Assurance Philosophy	45
III	10:15 - 11:00	Functions of QA	45
	11:00 - 11:15	Tea Break	15
IV	11:15 – 12:15	Regulatory Affairs	60
V	12:15 – 13:00	Training to be imparted by QA	45
	13:00 - 13:45	Lunch Break	45
VI	13:45 – 14:45	Specifications & Quality Plans	60
VII	14:45 – 15:45	Facing an External Audit	60
	15:45 – 16:00	Tea Break	15
VIII	16:00 – 16:45	Handling Costumer Complaint	45
IX	16:45 – 17:30	Product Recall	45
X	17:30 – 18:00	Question & Answers	30

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